

OSSEO EVANGELICAL LUTHERAN CHURCH COUNCIL

Wednesday, November 12, 2014

6:30 PM

1. Meeting called to order by President Stacy Smith
 - a. Secretary in place
2. Devotions led by
3. Secretary's minutes presented for approval
4. Staff Reports
 - a. Administrator
 - i. Finances and Bills to be paid: Debt balances: Demand notes \$6000.00, 5% on demand; \$10,000.00 line of credit United Bank (4.75% interest - General Fund)
 - ii. Phone system & ACS Software
 - b. Parish Nurse, Jackie Tiller
 - c. Pastor Thompson
5. Committee reports
 - a. Youth - Pastor Les, Cody
 - b. Christian Education
 - c. Evangelism/Outreach
 - d. Finance /Stewardship
 - i. Audit
 - e. Harvest Supper
 - i. Distribution of Harvest Supper Funds
 - f. Nominating Committee: Stacy Smith, Kim Kubishak, Tom Twesme, Tina Bohlinger, Gerry Bodway
 - g. Personnel
 - h. Preschool
 - i. Property
 - j. Security Team
 - k. Worship
 - l. Others
6. Old Business
 - a. Support Staff Committee
7. New Business
 - a. 2015 Proposed Budget
 - b. Devotions December meeting
 - c. Reminder: written Committee reports, prepared by committee chairs for Annual report, will be due by Dec. 1st, 2014. Email to oele@triwest.net
 - d. Rent small parsonage
 - e. Intern next year
8. Adjournment with Lord's Prayer

Next regular meeting: December 10, 2014 @ 7:00 PM * * Advent worship at 6:30 PM

OSSEO EVANGELICAL LUTHERAN CHURCH
CHURCH COUNCIL MEETING
OCTOBER 8, 2014

The regular meeting of the OELC Council was called to order by President Stacy Smith at 6:35 PM on Wednesday, October 8, 2014. Members present were: Stacy Smith, Naomi Bodway, Vern Larson, Tom Peterson, Allyson Barka, Kim Kubishak, Tom Twesme, Alyssa Skoyen, and Dionne Anderson. Cody Carlstrom arrived later. Members absent: Tali Kempf, Shannon Hasz
Church Staff present were: Parish Administrator Val Bergeman, Pastor Thompson, Youth & Families Pastor Les Munnik. Parish Nurse Jackie Tiller was attending a conference.

Secretary's Report:

- ▶ Minutes were reviewed from the September 10, 2014 regular Council Meeting, as well as the special meeting on September 28, 2014. Motion made by Tom T. and seconded by Alyssa S. to accept the minutes as written. Motion carried.

Staff Reports:

- ▶ Parish Administrator: Val Bergeman
 - ✦ Val provided the up-to-date financial report. She reported that the loan with Thrivent had been paid in full. Motion made by Vern L. and seconded by Kim K. to accept the report. Motion carried.
 - ✦ Val also shared the information that she had researched concerning firms contacted to inquire as to their availability and cost to perform a year end audit. Two firms in the Eau Claire area have provided preliminary information as to the procedures that follow and estimated cost. One firm provided considerable details that they would follow in conducting such an audit. Discussion by Council members ensued. Naomi B. moved and Vern L. seconded to have an outside firm conduct a professional year end audit. Motion carried. Tom T. will contact the other firm to get better details on how they would conduct the audit.
 - ✦ Per Pastor Thompson's request, Val provided her thoughts and recommendations on filling her position once she retires, November 7, 2014. Stacy S. updated the Council on the newly formed Personnel Committee. Alyssa S. has agreed to serve as Council representative for the committee, with four other members of the Congregation agreeing to serve on the committee with her. Stacy also indicated that 5 applications were received for each of the two proposed positions, Parish Administrator and Accounts Manager.
- ▶ Parish Nurse, Jackie Tiller
 - ✦ Jackie was away at a conference. Her written report was shared by Tom P. Topics that the Council was updated on were Visiting Partners, the Prayer Shawl Ministry and Visitation activities for the previous month. A preview of the visitation ministry will be Sunday, 11/2 during the coffee hour at OELC. A training session will be at UCC on November 9 beginning at 12 noon and going for 2 hours. A lunch will be served.
- ▶ Pastor Thompson's Report:
 - ✦ Pastor shared that there is a great deal of activity in the church. The mortgage note was paid in full prior to October 1, 2014. Christ the King Sunday, November 23rd, will be when the ceremonial burning of the mortgage will take place. Pastor John Sutherland, Assistant to the Bishop, will be the guest speaker.
 - ✦ Pastor shared with the Council that he has had several conversations with the Bishop in recent days regarding the budget and the Endowment Fund. It was mentioned that the ELCA has a free Comprehensive Ministry Review Program and it was suggested by the Bishop that this may be something OELC needs to consider as it helps the Congregation focus on the important things.
 - ✦ Pastor Thompson shared his upcoming schedule for the month of October.

Committee Reports

- ▶ Youth: Pastor Les

- ✦ Cody Carlstrom shared that the recent youth meetings/outings have had good attendance. There was an ASP information meeting recently for youth and their parents to learn more about the 2015 trip. Twenty-seven youth and their parents attended just to learn more about this ministry. The ASP trip has a limit of 20 youth. November 1 the youth will be making the pizzas from the orders which were taken between October 12 & 26th.
- ✦ Pastor Les provided additional activities update on youth and family ministry including the successful battling pianos fund raiser, TGIF's first event held on October 3 and upcoming event for October 24; "Heaven is for Real" family movie night with 20 in attendance and discussion led by Jackie Tiller. Family bowling night is scheduled for 10/12 in Augusta and Family Ministry Team plans to assemble boxes for college students in the coming weeks. Mentor program to date is showing great progress.
- ✦ Pastor Les read a letter to council basically saying although he has designated Fridays to be his office day at OELC, he will no longer answer phones or manage office work on Fridays because he has better ways to make use of his time. He asked for council to appoint or hire other(s) to do such.
- ▶ Christian Education – Dionne said they are still looking for a person to lead Sunday School music programs. There will be two Christmas programs this year versus just one.
- ▶ Evangelism – Vern L. reminded Council members of the Visiting Ministry program sessions scheduled for November.
- ▶ Harvest Supper - things are in place according to Kim Kubishak.
- ▶ Nominating - Stacy S. will be setting a meeting date in the very near future. Four council seats and the youth member are needing replacements.
- ▶ Property –Vern is working on winterizing the small parsonage.
- ▶ Stewardship/Finance – A 2015 budget meeting is scheduled for November 5 @ 6:00 p.m.
- ▶ Preschool – Allyson B. shared that this year's Christmas program will be Monday, December 15th @ 5:30 p.m. and encouraged Council members to attend.
- ▶ Worship – Tom P. shared that he is looking for someone to volunteer to head the lector scheduling duties for worship services.

Old Business

- ▶ Staff Support Committee – this item will be on November's agenda.
- ▶ Endowment Fund Contribution in the 4th Quarter – Tom T. made a motion to use a portion of the \$32.5k to contribute to \$10k to Karen Ressel's 2014/15 seminary school year expenses and the remainder to be used to contribute \$2k per month during the 4th quarter to the Endowment Fund, if the \$32.5k is still available. Motion seconded by Vern L. Motion carried.

New Business

- ▶ Special Council meeting date tentatively set for October 22nd @ 7:00 p.m. to receive an update from the Personnel Committee on the Parish Administrator and Accounts Manager positions.
- ▶ Cody Carlstrom moved to adjourn the meeting. Meeting adjourned at 9:30 PM with the Lord's Prayer.
- ▶ Next meeting is November 12th @ 6:30 PM.

Respectively submitted,

Tom Peterson, Secretary

OSSEO EVANGELICAL LUTHERAN CHURCH
SPECIAL COUNCIL MEETING
OCTOBER 22, 2014

A special meeting of the Osseo Evangelical Lutheran Church Council was called to order by President Stacy Smith at 7:05PM on Wednesday, October 22, 2014, in the Family Room at Osseo Evangelical Lutheran Church. Council members present were Stacy Smith, Naomi Bodway, Vern Larson, Allyson Barka, Shannon Hasz, Tom Twesme, Dionne Anderson, Alyssa Skoyen, and Tom Peterson. OELC Staff present were Pastor Lewis Thompson and Pastor Les Munnik.

Alyssa S. provided an update on the Parish Administrator position, vice Val Bergeman. The personnel committee had identified three (3) finalists for the full time position after reviewing the applications. Interviews have been conducted by the committee and Pastor Thompson. The committee recommended offering the full time Parish Administrator position to Molly Vold. The committee's recommendation included a salary level and the stipulation of a 90 day probationary period. The committee further recommended that the process to fill the second position be suspended and resume once the new full time person is on board and can participate in the process. Discussion by the Council members followed.

A motion was made by Tom P. and seconded by Stacy S. to accept and approve the committee's recommendation. Motion carried.

A motion to adjourn the meeting was made by Stacy S. Meeting adjourned @ 7:40 PM.

Respectfully submitted,

Tom Peterson, Secretary

BILLS TO BE PAID as of 11/10/14 ...

GENERAL ~

Board of Pensions	5,056.58
Pastor Thompson <small>967 Sept & Oct miles</small>	541.52
Jackie Tiller <small>276 Oct miles</small>	154.56
Val Bergeman <small>64 miles;</small>	98.89
Carl B. Noelke, Co	269.42
EO Johnson	67.62
ACS- W-2's	34.00
Colby Florist	49.98
VISA <small>The Loft 50.97; Office Max 45.97; baptism med 92.54 Christian Book 164.83</small>	354.31
Vanco Services	19.55
Gordy's County Market	12.33
Waste Management	89.94
Acuity Insurance <small>(\$2791.50)</small>	2,791.50
Augsburg Fortress	275.51
ACS <small>software support</small>	141.50
TCC	54.44
*CenturyLink	187.49
*We Energies <small>est</small>	45.00
*Xcel Energy	928.11
*City of Osseo <small>est</small>	150.00
Salaries <small>(Est)</small>	9,900.00
IRS <small>(Est)</small>	1,700.00
Wis Dept of Revenue <small>(Est)</small>	240.00
✓CenturyLink	30.34
✓We Energies <small>est</small>	35.00
✓Xcel Energy	111.64
✓City of Osseo <small>est</small>	120.00
Sam's Club	80.07
Reliable Office Supplies	338.43
MJP Tech	975.00
GIA Publications	9.36
Norske Nook	60.00
Office Depot	130.88
* - church	
✓ - parsonages	
_____ Harvest Supper _____	
Pigeon Falls Meat	1,218.75
Gordy's Market	392.72
News Publishing	66.00
Media md (Tri-County)	52.80
Ad-Delite	88.00
Nancy Gunderson	254.62
Sam's Club	98.10
sub total	\$2,170.99

DEBT RETIREMENT -

Demand Note interest	75.00
Total	\$ 75.00

Mission Fund

Northwest Synod of WI	9,200.00
LSS	1,000.00
LPBC	1,000.00

Special Funds

Hope Publishing	31.05
Jackie Tiller/Visiting Partners <small>Big Lots 31.65</small>	31.65
Jackie Tiller/Parish Nurse	157.61
<small>Settle Inn 81.68; PTSD book 20.00; Texas Roadhouse 10.55; Postage 2.45; Dollar Tree 2.11; Kwik Trip 2.99; Walmart 37.83</small>	
Lorna Peterson	29.92
<small>Prayer Shawl Ministry</small>	

Endowment Fund

OELC	16,500.00
<small>(\$50,000 pledged; \$17,500.00 paid GF, \$10,000 Wartburg Seminary; \$6000.00 ELCA Fund</small>	
Organ maintenance	
Salary & Taxes	1,490.54

Youth & Family Ministry

VISA USPS